

CALIFORNIA POLYTECHNIC STATE UNIVERSITY, SAN LUIS OBISPO  
ACADEMIC SENATE  
EXECUTIVE COMMITTEE - AGENDA  
October 23, 1979  
AG 241 3:00 PM

Chair, Max Riedlsperger  
Vice Chair, Stu Goldenberg  
Secretary, Allan Cooper

- I. Minutes
- II. Announcements
- III. Business Items
  - A. Approval of Appointments (Riedlsperger)
  - B. Report of Ad Hoc Committee on Academic Minors (Ratcliffe) (Attachment)
  - C. Resolution Regarding Ranking and Funding for Promotion (Goldenberg) (Attachment)
  - D. Position on Student Participation on RPT Committees (Goldenberg) (Attachment)
- IV. Discussion Items
  - A. Change of Policy on Alcohol on Campus (Riedlsperger) (Attachment)
  - B. Procedure for Conducting Executive Committee Meetings and for Handling Resolutions (Keif)
  - C. Procedure for Selecting School Council Representatives (Kersten)
  - D. Faculty Review of 470 Experimental Courses (Riedlsperger)

## RESOLUTION

Resolve that the Academic Senate of California Polytechnic State University, San Luis Obispo, endorses the concept of minors at California Polytechnic State University, and they approve the statement (as revised) in C.A.M. 411.

# Memorandum

to : Harvey Greenwald

Date : October 1, 1979

File No.:

Copies :

*mer*  
From : Max E. Riedlsperger, Chair  
Academic Senate

Subject: Ad Hoc Committee on Academic Minors

Attached is the report of the Ad Hoc Committee on Academic Minors.  
The committee is asking for a CAM change which may open a floor  
debate on whether the Senate in fact supports the existence of minors.

In any case, included are the criteria recommended by the committee for  
evaluating proposed academic minors requested by the Curriculum Committee.  
Should these be included as part of a set of operating procedures for the  
Curriculum Committee in future years?

MER:sh  
Attachment

**Memorandum**

to : Max E. Riedlsperger, Chair  
Academic Senate

Date : Sept. 28, 1979

File No.:

Copies : M. Wilson

From : Ad Hoc Committee on Academic Minors  
(John Harris, Ron Ratcliffe, John Syer,  
and Ray Terry)

Subject: Senate Action on CAM 411 (Minors)

Background:

In discharging the task assigned to our committee by your memo of July 25, 1979, we have come upon a matter that we believe should be brought to the attention of the full membership of the Academic Senate. On March 15, 1978, then President Robert Kennedy approved CAM 411 creating academic minors at Cal Poly. (See attachments A-1 and A-2.) This language in CAM pertaining to the curriculum was not the product of consultation with elected faculty representatives as is required by the Constitution of the Academic Senate.

Recommendations:

In order that there be a complete airing of the advantages and disadvantages of minors at Cal Poly, we recommend that CAM 411 be made an item of business before the Academic Senate. Further, we recommend that CAM 411 be amended to reflect the changes shown in attachment A-3. Finally, we recommend that CAM 411 be approved by the Academic Senate as amended.

Discussion:

The case for establishing minors at Cal Poly is not open-and-shut in nature. There are advantages as well as disadvantages to taking this step. On behalf of minors, it can be argued that they broaden the educational experience of students, grant pupils formal recognition for work accomplished in a secondary learning area, confer employment benefits in some instances, offer coordinated courses of study in the elective portion of the curriculum, and enhance the likelihood of interdisciplinary sets of courses focused on a common theme being identified for students. To the contrary, minors may prolong the time students stay at Cal Poly thus denying space to others, produce shifts in staffing allocations, and increase pressure on some departments to add to the number of elective units currently available in their majors.

Since CAM 411 specifies that minors are to be optional, it is very difficult to predict to what extent students will avail themselves of this curricular opportunity. Realizing that the consequences of minors cannot be fully known at this time, we submit that the possible benefits of minors outweigh the possible problems that may develop from them. It is the responsibility of elected faculty representatives to knowingly and openly deliberate upon this curricular issue.

Attachments (A-1, A-2, A-3)

## Memorandum

MAR 17 1978

Robert E. Kennedy  
President

## GRADUATE STUDIES

Date : March 1, 1978

File No.:

Copies :

m : Hazel J. Jones  
Vice President for Academic Affairs

Subject: Proposed Addition to CAM Section 411: (3) Minor

On February 6, 1978, the Academic Council endorsed and recommended for your approval an added section to CAM 411 providing for the use of minors in the University's academic programs.

Some values of the availability of a minor are the following: 1) Students would be able to supplement their major programs with an aggregate of courses outside their majors and thus present additional qualifications for employment and career development; 2) Credential students could earn a minor in a discipline in addition to their majors and thus qualify for wider employment opportunities; and 3) For some students the development of a minor would be more attractive than the development of a second major or a second bachelor's degree.

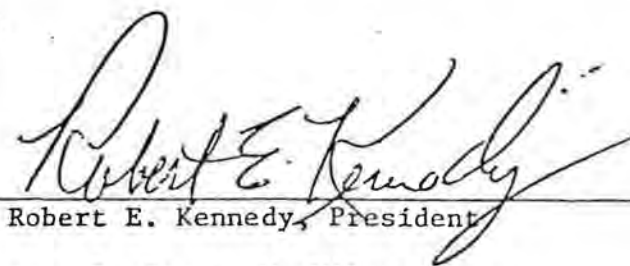
The most serious drawback of the proposal is that some departments may use a proposed minor to justify adding a substantial number of new courses. However, the explanatory materials used in the Academic Council and the discussion which ensued clearly indicated that a proposed minor must be based primarily on already existing courses and that any new courses proposed must be accompanied by extensive justification.

If this proposal is approved, it is intended that proposed minors will be included in the 1979-81 catalog review process.

I endorse this proposal and recommend its approval.

Attachment

APPROVED:

  
Robert E. Kennedy, President

Date:

3/15/78

Xcy: H. Jones, D. Grant, M. Wilson

5/23/79

XC: Ed Gleason - Math

2/ MacDonell  
McCabe  
7. Wolf } appropriate local  
announcements should be made - it  
is effective with 1979-81 catalog review

## REVISION OF CAM 411 TO PROVIDE FOR MINORS

## 411 (3) Minor.

No minor is required for the bachelor's degree.

A minor is a formal aggregate of undergraduate courses in a specific subject area designed to give a student some basic knowledge or skill outside the field of his or her major. In contrast to options and concentrations it stands alone and is distinct from and outside the student's degree major. It is intended that the minor will be completed along with the requirements for the bachelor's degree. The student's transcript will certify completion of the minor.

The minor consists of 24 to 30 quarter units, of which at least half must be upper division. Twelve or more of the units in the minor must be in specified courses with the remainder, if any, to be chosen from an appropriate list.

Minors require the same academic review process and justification in terms of purpose, resources, need, etc., as do options and concentrations.

Proposed Amendment to CAM 411

Revise the first sentence in Paragraph 2 to read as follows:

A minor is a formal aggregate of classes in a specific subject area designed to give a student documented competence in a secondary course of study.

Rationale

- Deletion of "undergraduate" before "classes" is intended to permit the inclusion of graduate classes in minors if appropriate.
- "Documented competence" is used in place of "basic knowledge" because the amended wording is more precise and more subject to verification.
- "Outside the field of his or her major" is deleted because similar language appears in the following sentence of the same paragraph.



# Memorandum

To : Max E. Riedlsperger, Chair  
Academic Senate

Date : Sept. 28, 1979

File No.:

Copies : M. Wilson

From : Ad Hoc Committee on Academic Minors  
(John Harris, Ron Ratcliffe, John Syer,  
and Ray Terry) *JS*

Subject: Criteria for Evaluating Proposed Academic Minors

The recommended criteria for evaluating proposed minors are the following:

1. Clarification and specification of the competencies to be achieved in the minor.
2. Specification of the methods by which competencies are to be documented.
3. Review of the needed and available resources (staff, library, equipment) required to offer the minor.
4. If the unit proposing a minor is not an academic department, there must be specification of the composition of the group or committee that is sponsoring the minor. (This item is particularly important for interdisciplinary minors.)
5. External validation of minors where appropriate. (This item is important for any proposed minors which lack a qualified reviewing body on campus.)
6. The nature of student interest in the proposed minor.
7. Projected enrollment in the minor for the first, third, and fifth years of its existence.
8. Specification of possible negative impacts the proposed minor could have on existing programs in the curriculum.



**Statement on Changes in the Procedures for Promotion, Retention  
and Tenure**

In regard to statement #12, of the legislative intent in the final report on 1979-80 Support Budget; the Personnel Policies Committee recommends that the faculty of Cal Poly, SLO forward the following statement to the CSUC Academic Senate:

It is the recommendation of the faculty of Cal Poly, SLO that a five year pilot study be undertaken to determine the advisability of implementing a process for students to serve as non-voting members on personnel committees for appointment, retention, tenure and promotion. This participation should be limited solely to a role of advocacy or representation for affected students in regard to an individual faculty members' teaching performance. The student representative should not have access to any information or personnel data not related to teaching. Any student participating in such a process should be of at least senior status, and should have attended the campus for at least three quarters.

NOTE: THE TWO RESOLUTIONS FROM THE PERSONNEL POLICIES COMMITTEE HAVE NOT BEEN DISCUSSED IN THE FULL COMMITTEE, BUT WILL HAVE BEEN BY THE TIME OF THE EXECUTIVE COMMITTEE MEETING.

# Memorandum

To : Bud Beecher  
President, UPC

Date : October 4, 1979

File No.: 132.2

Copies :

From : Warren J. Baker



Subject: POLICY ON ALCOHOLIC BEVERAGES

This is in response to your note regarding a possible change in Cal Poly's policy on the use of alcoholic beverages in relation to the scheduling of certain UPC events on campus.

While I have not received a formal request to revise the established university policy on possession and consumption of alcoholic beverages, I have asked appropriate staff members to study the advisability of changing existing policy.

I anticipate this matter to be a subject of much consideration in the months ahead and I appreciate the interest you have expressed in behalf of UPC.